
Awarding of doctoral scholarships according to the Thüringer Landesgraduiertenförderungsverordnung Call for Application

In order to promote young researchers in Thuringia, the TU Ilmenau will award scholarships for doctoral projects to particularly capable graduates **from 01.10.2024** onwards in accordance with the [Thüringer Graduiertenförderungsverordnung](#) (Thür GFV) and the funds allocated for this purpose in the budget.

As part of the awarding process **from 01.10.2024** - subject to allocations and authorisations by the state of Thuringia - **up to three new applications for a scholarship** can be approved. This does not affect applications for follow-up approval for the fourth funding year.

Award Criteria

A scholarship can be awarded to anyone who

- fulfils the admission requirements for a doctorate,
- demonstrates a particular aptitude for academic work through above-average study and examination results,
- has chosen a doctoral topic which is expected to make an important contribution to the advancement of knowledge in the scientific field,
- is preparing for a doctorate at the TU Ilmenau or is already working on a doctoral topic and does not receive any funding,
- is supervised by a professor at TU Ilmenau during his/her doctorate,
- is not employed¹.

In the case of equal suitability, equal numbers of women and men are to be awarded, provided there are a corresponding number of suitable applications. In addition, the special concerns of persons with disabilities or chronic illness, the willingness shown to volunteer within and outside TU Ilmenau, the social criteria and the time required to fulfil the requirements for the doctoral project should also be taken into account.

¹ Paid work in research and teaching at a Thuringian university or other Thuringian non-university research institution of max. 12 hours per week or other gainful employment of max. 5 hours per week is permitted.

Amount of the Scholarship

Basic:	EUR 1,400 monthly
Family allowance for one dependent child:	EUR 300 monthly
for each further child:	EUR 150 monthly

In addition, subject to available funds, funding for material and travelling expenses directly related to the preparation of the scientific work can be granted on application in the amount of up to EUR 1,000 per year as a special allowance. The chairman of the award committee decides on the allocation of material and travelling expenses. It is therefore not bound by any deadlines. The funds have to be spent in the year applied for.

People with disabilities or serious chronic illnesses should receive an appropriate subsidy for assistive devices upon application, taking into account available funds. Such an application must be accompanied by proof that assistive devices are not granted by the organisations to be given priority.

The basic amount is reduced to EUR 800.00 if the joint annual income of the spouse or partner of the scholar is EUR 75,000 or more. The annual income is the total positive income within the meaning of the Einkommenssteuergesetz after deduction of income tax, church tax and social security contributions. The year before the application is decisive.

If the spouse or the other parent is supported by a scholarship in accordance with the Thüringer Graduiertenförderungsverordnung, only half of the family allowance is paid in each case.

Application Documents

The following documents must be attached to the application for funding in the order listed and uploaded to the [applicant portal](#):

- fully completed and signed application form (can be found in the applicant portal), (The institute or group must be written out in full and the correct spelling must be observed).
- informal letter of application with details of the desired start date (max. one DIN A4 page),
- brief cv with reference to previous education and academic and professional career to date,
- copy of the diploma or master's certificate²,
- exposé with topic, task and work plan,
- declaration of willingness by a professor at TU Ilmenau to supervise the doctoral project,
- [Supervision agreement](#),
- statement from the supervising professor³,

² If the certificate cannot be submitted by the application deadline, a current overview of the academic achievements to date and a confirmation from a university lecturer about the expected date and grade of the final examination must be submitted.

For foreign certificates, a copy of the conversion into the German grading system by the International Admissions Office of TU Ilmenau (contact: apply@tu-ilmenau.de) must be submitted.

³ The statements must assess the applicants' qualifications and the significance of the project and contain information on the timetable.

- statement from a further university lecturer, a habilitated member of TU Ilmenau with a close affinity to the subject or another supervisor authorised in accordance with the doctoral regulations⁴,
- confirmation of acceptance as a doctoral candidate by the Faculty Council or a copy of the application,
- certificate of enrolment / application for enrolment valid for the period of approval applied for⁵,
- proof of special requirements (see award criteria),
- fully completed bank details and income declaration form and data protection declaration form (available in the applicant portal).

Funding Duration and Authorisation Period

In accordance with Section 63 (3) ThürHG, funding generally lasts for three years and can be extended for a maximum of one further year. A new application must be submitted for the fourth year of funding. In addition to this extension option, the funding can be extended by up to two years upon application (five years in total) if the scholarship holder

- is actually caring for a child within the meaning of Section 1 (1) sentence 1 no. 2 and (3) of the Bundeselterngeld- und Elternzeitgesetzes (BEEG) in the version dated 27 January 2015, as amended, who has not yet reached the age of 14 at the time of the application,
- is caring for a close relative within the meaning of Section 7 (3) of the Pflegezeitgesetzes (PflegeZG) of 28 May 2008, as amended, and has provided evidence of the need for care within the meaning of Section 3 (2) PflegeZG, or
- has a disability or serious chronic illness.

The scholarship is granted for a **period of three years**. **After 30 months of funding**, the academic progress must be credibly demonstrated by a **personal presentation to the award committee** and **proof from the supervisor**. In addition to the presentation of the research results and a **detailed progress report, evidence of publications** must be submitted. Scholarship holders will receive an invitation to do so.

On this occasion, it is possible to apply for a 4th funding year. As part of the application for continued approval of the 4th funding year, the following must be submitted **in the order stated**:

- fully completed and signed application form (can be found in the applicant portal),
- informal letter of application with details of the continued funding period (max. one DIN A4 page),
- report on the factual and temporal progress of the work to date with details of the work and timetable until completion of the project,
- statement from the supervisor on the doctoral candidate's report,
- [Supervision agreement](#),

⁴ The statements must assess the applicants' qualifications and the significance of the project and contain information on the timetable.

⁵ Please note the [enrolment deadlines](#) for doctoral candidates.

- certificate of enrolment valid for the requested approval period,
- currently completed bank details and income declaration form and data protection declaration form.

Application Deadline

Applications can be submitted **from 01.07.2024 to 11.08.2024** exclusively via the [Mobility Online application portal](#). The documents must be uploaded in full by the deadline. There is no deadline for submitting missing documents.

There is no legal entitlement to the award of a scholarship.

It is strongly recommended that you contact the representative of your faculty on the [scholarship award committee](#) after the application deadline and before the award meeting. Prior consultation with the supervisor is therefore necessary.

Contact

Information and documents:

<https://www.tu-ilmenau.de/universitaet/karriere/stipendien-und-stifter>

Further information is available from the office of the Vice President for Research and Young Scientists – for the moment:

e-mail: stipendien@tu-ilmenau.de

phone: 03677 / 69-4792